

Subject: Beaulieu DSFB Board meeting
Date: 1 February 2022
Location: Video Conference
Present: Jock Miller (JM); George Purdie (GP); Tom Waring (TW);
Victoria Rotheroe (VR); Frank Spencer-Nairn (FSN); Michael
Spencer-Nairn (MSN); Neil Cameron (NC); Alastair Campbell
(AC)

MINUTES

ITEM	ACTION OWNER
1.0 Proposed fees for provision of services of Clerk 2022	
1.1 The Board considered the proposal that had been submitted by AC on behalf of Bidwells in relation to provision of services of a Clerk to the Board. The Board confirmed their agreement to proposed items 1-4 (total fee of £**redacted** per annum), but that item 5 (operational and staff director) was not required at present.	
2.0 2022 annual budget and Proprietor assessment	
2.1 JM Reported that he had received approaches from the three proprietors / occupiers indicating that they were concerned at any proposed increase in the annual assessment on proprietors.	
2.2 Following discussion, the Board agreed a policy of ensuring a minimum of at least six months expenditure should be maintained in financial reserves.	
2.3 Following discussion, the Board agreed that the annual assessment of proprietors should be frozen at the same level as 2021. It was proposed that this should be raised in two tranches at the end of March and at the end of September.	CLERK
3.0 Corff Building – Office Accommodation	
3.1 The Chairman had circulated a paper prior to the meeting outlining the proposed terms that had been received from the Beaulieu Fishing Syndicate committee for occupation of the small office and use of the store at Corff Buildings. The proposed terms were for the grant of a licence to occupy for an initial period of up to two years for no rent, though subject to a 90-day notice provision for obtaining vacant possession. Further, the proposal was that the Board would be fully responsible for the cost of any upgrade works, though if early termination was instigated by the Syndicate a pro-rata reimbursement would take place. The Syndicate had indicated they would require to approve the proposed works and expenditure level.	
3.2 FSN indicated he was concerned this was not a particularly good deal for the Board, as in the event that the Board was required to leave the premises after the initial two years no reimbursement of expenditure would be received.	
3.3 An alternative option of renting an office space to the rear of Aird Motors had been investigated. The anticipated cost of this would be at around £**redacted** per annum inclusive of VAT.	
3.4 The Board concluded that it could well be possible to undertake the works at Corff Buildings for less than the potential annual rent for alternative premises and that therefore the Corff	

Buildings option should be considered further. It was agreed that an initial period of three years should be sought rather than two years. FSN indicated that although he was not too happy with this proposal he would agree to further consideration being given.

- 3.5 Actions were for NC to forward to TW and JB the previous specification and quote that had been received and thereafter for TW and JB to obtain updated quotes from tradesmen. TW was also to go back to Beaulieu Fishing Syndicate committee to request if three years might be possible.

NC/TW/JB

4.0 Any other business

- 4.1 There being no further business, the meeting was closed.

DRAFT